

## 2022 UCLA LL.M. Interview Program Employer Registration Procedures & Information

We are thrilled to invite you to participate in the 2022 UCLA LL.M. Interview Program, which will take place on **Friday, February 25, 2022**. With a collective pool of over 1,000 high-caliber LL.M. students from 14 participating U.S. law schools, the UCLA Law LL.M. Interview Program serves as an effective and unique venue for employers seeking diverse legal talent to connect with LL.M. students pursuing internship/employment opportunities in the U.S. or overseas.

### **To Register:**

We use the [UCLA LL.M. Interview Program Symplicity](#) system. Employers must first create or access a Symplicity account, then register for the 2022 Interview Program.

#### **New Employers - Create Your Symplicity Account**

If this is your first time participating in our program, click [here](#) and select "Sign Up" to quickly and easily create your account. You will be asked to fill out some basic contact information so that we can follow up with you. Once your account is approved by a UCLA administrator (usually within one business day), you'll receive an email with a link to set your password and register for the 2022 Interview Program. Please login and follow the registration steps listed below.

#### **Returning Employers - Access Your Symplicity Account**

If your firm, company or organization participated in the past, you can login to your existing [UCLA LL.M. Interview Program Symplicity](#) account with your username (your email address) and password. If you can't locate your login information, please email us at [monos@law.ucla.edu](mailto:monos@law.ucla.edu). Once logged in, follow the directions below to register for the 2022 Interview Program.

#### **All Employers - Register for the 2022 Interview Program**

- Login to your [UCLA LL.M. Interview Program Symplicity](#) account.
- From the column on the left click "OCI." A dropdown menu will appear.
- Click "Schedule Request."
- Scroll down and click the blue box that says "Request a Schedule."
- Fill out the "Schedule Request" form, which seeks information about your hiring criteria and other data. If you're uncertain about some information, leave those sections blank, and you can return to complete them closer to the event date.
- Click "Submit."

Feel free to ask your UCLA School of Law contact (listed below) for help with registration. We hope to make the process hassle-free for you!

### **Registration Period:**

The employer registration period is open until **December 8, 2021**.

**Interview Location:**

Because of health risks and travel restrictions surrounding the Delta variant, we will be hosting the event virtually.

**UCLA Law LL.M. Interview Program Website:**

Feel free to browse the UCLA LL.M. Interview Program website at: <https://law.ucla.edu/life-ucla-law/careers/ucla-llm-interview-program> for general information about the program, including Symplicity access and instructions, participating schools, employer registration procedures, and hotels near campus.

**2022 Participating Schools:**

UCLA School of Law  
Loyola Law School, Los Angeles  
New York University (NYU) School of Law  
Northwestern Pritzker School of Law  
Pepperdine University School of Law  
Stanford Law School  
UC Berkeley School of Law  
UC Davis School of Law  
UC Hastings College of the Law  
UC Irvine School of Law  
University of Minnesota School of Law  
University of San Diego School of Law  
University of Southern California (USC) Gould School of Law  
Washington University School of Law, St. Louis, MO

**UCLA Law LL.M. Interview Program Contact Information:**

For help with registration or any other questions, please contact:

**Andrea Monos, Esq.**

Assistant Director of Career Services; LL.M. Career Advisor

UCLA School of Law

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